



OA Committee Meeting

Date- 14 July 2026

Participants - Elena Shields, James McIntyre

Apologies - Craig Freeland, Andrea

Duration - 30 mins

Overview

- Discussed at previous January meeting to focus on proposals for a new factor. This has not been progressed as those who had been involved with the potential new factors were no longer a part of the committee.

Walk-round site conducted with Factor H&P and discussed bringing the areas which were not passed over by Stewart Milne/Scott Builders to H&P up to standard to then be maintained. H&P were to obtain quotations for this work.

Due to possibility that Factor H&P may not offer best value or workmanship. Whilst waiting for H&P quotations, to revisit potential new factors: organise meetings, establish their proposals to then put to residents.

- WhatsApp update to Craig and Andrea thereafter - all to be involved in the discussions with the potential new factors going forward to ensure that this does not again stall should anyone leave the committee.