

 <p style="text-align: center;">Advisory Committee</p>	Meeting Agenda	
	Date	15 th Jan 25 / 07:00PM
	Location	35 Holstein Avenue
	Rev	1
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Attendees	Not in Attendance
Celeste McGill (CM) Chrissy Rooney (CR) Dasha Chan (DC) Hazel Hutton (HH) Lhyam Sumal (LS) William Chan (WC) Hannah Beaton (HB) from TIS	James McIntyre (JM) Shareen Ali (SA) Ayo Alagbe (AA)

Purpose of Meeting

The purpose of the meeting is to discuss the task of running the management of the Association, and associated requirements for the Hacking & Paterson factor, and MacDonald Bros and Clean Sweep contractors.

Information – [Minutes](#) – [Actions](#) – *Previous meetings notes*

1. INTRODUCTION

1.1. Minutes of the Previous Meeting

The minutes were prepared by DC/WC. They were approved by X and seconded by X.

1.2. Previous Meeting Actions – 9th October 2024

Action	Action By	Open/Closed
1 H&P to check their term of reference – where they supposed to work. Notes: H&P has provided work coded site plan; however, it was not clear. May require to be updated and reissued.	H&P	On-going
2 Prepare draft constitutional report. Notes: A draft constitution has been prepared and requires further consideration by all members.	Association	On-going

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3	<p>Find a representative for both Bellway Ph2 and Barratt.</p> <p>Notes: Taylor Wimpey will be put on hold due to developer has not completed.</p>	Association	Open
4	<p>Find venue for yearly open invite meeting.</p> <p>Notes: Mojito bar, Hungry Gannet & bowling club was suggested. Apply for community grants if eligible.</p>	Association	Open
5	<p>Organise an online call (such as, zoom & teams) for an open invitation.</p>	Association	Open
6	<p>Setup Facebook page.</p> <p>Notes: page may require to be improved.</p>	Association	Closed
7	<p>Find date for 2nd H&P walkaround.</p>	Association/H&P	Open
8	<p>Setup meeting to create a patch list by June 2025.</p>	Association/H&P	Open

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2. AGENDA ITEMS DISCUSSED

2.1. Approval of Previous Meeting's Minutes

Action: H&P to provide update on complaints feedback in an action plan

Notes: a follow-up email has been sent though H&P response did not meet OA satisfaction.

2.2. Matters Arising from e-mail from H&P

Association has decided to remove the Bellway playpark bin as the majority agreed with the outcome.

2.3. Update on FOI & E-mail to Monica Lennon MSP

2.4. Celeste McGill – Community Response Group

2.5. Procedure for Advising H&P and Notifying Members

2.6. Draft Constitution

Require constitution approval

2.7. A.O.B

Approach Barratt and Bellway to be on board with the association.

Facebook page is created.

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3. NEXT MEETING

Next meeting will commence on 5th Feb 25; 12 Holstein Avenue.

Prepared	Approved #1	Approved #2
Name: William Chan / Dasha Chan 	Name: 	Name: