

The Brackenhill Park, Hamilton Owners' Association Advisory Committee

Date and Time: 15th August 2024 at 19:00hrs

Location: 35 Holstein Avenue

Present: Lhyam Sumal (LS), Chrissy Rooney (CR) - (Minutes), William King Hay Chan, (WC), Dasha Chan, (DC) Hazel Hutton (HH)

Apologies: James McIntyre, Shareen Ali.

Approval of Previous Minutes

Minutes of the meeting on 15th July 2024 were approved by CR and seconded by WC.

1. Update on actions agreed

- **Categories for reporting issues** – No changes to categories previously submitted by CR
- **Feedback on survey for owners** – DC has actioned. She requires to 'tweak' a couple of items, and then the survey will be available to send out by email.
- **Sample Task List** – LS to action

2. New Matters Arising

- **Grass Verges**
Action: CR to contact neighbour Kareem Maylah who had kindly started to progress discussions with the council etc. on the issue of the verges remaining uncut.

Action: HH to contact South Lanarkshire Council re the state of some of the roads within the estate.
- **Shared e – mail address**
Is available to committee members should they wish to avail themselves of this. Please contact LS for access.

3. Committee Structure and specific roles

It was decided to have a special meeting of the committee to discuss in more details, the structure of the committee and specific roles to be established.

4. Dates for Next Meeting

Committee Meeting – 11 September 2024 at 19:00hrs. CR will host again if no other member available to do so.

Factor - Proposed meeting Wednesday 25th September, venue and time tbc.

5. AOCB

There were no other competent business matters raised.